

Pop-Up Pavilion - Design and Material Sourcing Brief

Introduction

Ambos Community Trust Fal ltd. (www.ambos.org.uk) is currently developing an innovative project titled 'Hammers and Heartstrings,' a community self-build experience creating a pop-up pavilion to hold music, theatre, and art created by residents living in the Fal River area. The aim is to build a sense of community at the site before the construction of a cohousing community in 2026, with the hope that these events will eventually become part of the permanent common house.

Project Overview

Event Name: Hammers and Heartstrings

Location: Brigantine, Penryn

Project Start: January/Feb 2024

Scope: Design and construction of a pop-up pavilion/stage using sustainable materials.



Figure 1 - Event poster

Site

This project is set to commence in January 2024 and will be located on a site in Penryn called Brigantine.



Figure 2: Site marked in Red: Brigantine, Lower Market Street, Penryn, TR10 8BH. Blue: Cornwall Council owned land

The focus is on sustainable and community-led design, using sustainable and/or reclaimed materials. We invite proposals from experienced service providers for the sourcing of these materials, designing the structure, and overseeing its construction with the help of community volunteers.

Objectives

1. Sourcing sustainable Materials: Secure eco-friendly and/or reclaimed materials such as timber, plywood, and old sails. Ensure materials are structurally sound and suitable for outdoor use.
2. Designing the Structure: Create an intimate, yet dynamic and futuristic pavilion for a four-piece acoustic band. The design should reflect Ambos' commitment to sustainability and community engagement.
3. Managing the Build: Oversee the construction process, working alongside and guiding community volunteers. Ensure the building adheres to safety standards and is completed within the project timeline.

Budget

The budget should be seen as indicative. The blue shaded elements relate to this brief total £19,000. It is important for the service provider to scrutinize the brief and budget and provide a quote that is realistic based on their experience. If the budget cannot be met, Ambos would still appreciate your quote to support their ongoing funding efforts for this project.

PHASE	DETAILS	BUDGET
Concept Development & Initial Planning	Professional Fees (Consultants, Planners), Administrative Costs	£2,500
Design & Material Sourcing	Architectural Design, Material Costs, Transport and Handling	£10,000
Partnerships & Community Engagement	Community Workshops/Meetings, Collaborative Partnership Costs	£1,500
Licences & Legalities	Licence Fees, Legal Fees.	£1,000
Construction & Setup	Labour Costs, Equipment Rental, Safety and Compliance	£8,000
Marketing & Promotion	Advertising (Print, Online, social media), Promotional Materials	£2,500
Event Execution	Stage and Audio Equipment, Food and Beverages, Staffing (Security, Support Staff)	£7,000
Post-Event Activities	Cleanup and Dismantling, Feedback and Reporting	£1,000
	TOTAL	£33,500

Key Deliverables

1. Material Sourcing Plan: Detailed plan for sourcing and acquiring materials.
2. Design Proposals: Architectural designs of the proposed structure. (The following sketch is provided to give a sense of the scale of the structure required).



Figure 3 - Sketch for the scale of the pavilion



Figure 4 - There is an 8ft x 8ft shipping container which could be utilized.

3. **Construction Management Plan:** A comprehensive plan for the construction phase, including necessary paid contractors and & essential volunteer numbers.
4. **Overseeing Construction:** Carry out induction of volunteers and complete the building over a 3-day period.

Proposal Requirements

Company Profile: Brief overview of your company and past projects.

Approach to Material Sourcing: Methodology and sources for acquiring materials.

Design Philosophy: Outline your approach to sustainable, community-centric design.

Project Management Strategy: Your approach to managing the construction with volunteers.

Estimated Timeline and Budget: Breakdown of the expected timeline and budget for your services.

References or Case Studies: Examples of past projects, especially those involving reclaimed materials and community engagement.

Evaluation Criteria

Experience in working with sustainable or reclaimed materials.

Innovative design approach aligning with sustainability principles.

Proven track record in managing community-led construction projects.

Cost-effectiveness and efficiency in project delivery.

Submission Deadline

30/11/2023

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